



12805 Highway 55 • Suite 212 • Plymouth, MN 55441-3899 • 763.551.1230 • 800.422.0119 (MN) • Fax 763.551.0899

May 13, 2002

TO: MMUA Membership

**FROM: Steve Downer
MMUA Associate Executive Director**

SUBJECT: May 21 Conservation Improvement Program report workshop

Many municipal electric utilities have expressed concern to us in regards to the June 1 Conservation Improvement Program (CIP) report they must make to the Department of Commerce. To help better answer your questions and lead you through this process, we have scheduled a meeting from **1 to 4:30 p.m., Tuesday, May 21 at Mystic Lake Casino and Hotel in Shakopee**. The registration desk will open at 12:30.

The meeting is designed to:

- help familiarize you with the new CIP requirements;
- provide expert guidance to you for filling out the report required by the Department of Commerce;
- help you design an effective CIP program.

The presenters at the meeting will be from MMUA's consultant, Center for Energy and Environment (CEE). MMUA has contracted with CEE upon recommendation of the MMUA Energy Services Task Force. CEE has put together many conservation programs for municipals and other utilities, and the company has a tremendous insight into the Department of Commerce, what it will allow and what it is looking for in CIP programs.

Come to this workshop and get straight answers on your CIP questions! It is also expected that the information you gather at this workshop will help you think through future CIP offerings. MMUA is offering this workshop as a service to its members—there is no charge. However, we ask that you register to attend by this Friday, May 17. That will allow us to make the proper arrangements with Mystic Lake.

Thank you for your prompt attention. Please register as soon as possible. A registration form and map are included as the second and final sheet of this fax. If you have any questions, please call me at 1-800-422-0119.

Minnesota Municipal Utilities Association

Conservation Improvement Program Report Workshop

Tuesday, May 21, 2002

Mystic Lake Casino & Hotel - Prior Lake, MN

PRE-REGISTRATION FORM

Fax or Call in before Friday, May 17, 2002

Name _____

Name _____

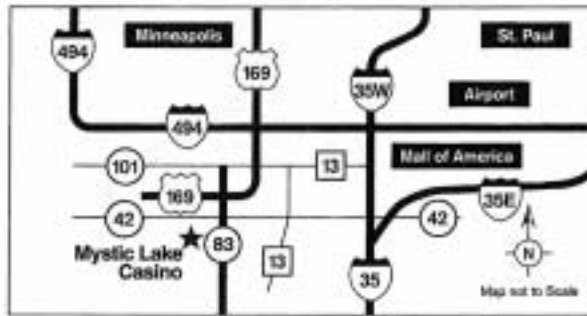
Name _____

Utility _____

There is no charge for this workshop but you must pre-register to attend!

Call: 1-800-422-0119 or 763-551-1230 (ask for Bonnie)

Fax: 763-551-0459



FOR INFORMATION CALL (952) 445-9000

OR 1-800-262-7799

www.mysticlake.com

Mystic LAKE®

CASINO • HOTEL

2400 MYSTIC LAKE BOULEVARD PRIOR LAKE, MN 55372

An Enterprise of the Shakopee Mdewakanton Sioux Community