



Technical & Operations Conference



Trade Show & Sponsorship Opportunities

New Location

December 6-8, 2016
Best Western Plus Kelly Inn
100 4th Avenue South
St. Cloud, Minnesota

Sponsorship, Hospitality Suite, Reception and Trade Show

Associate members are invited to participate at the Technical & Operations Conference with any of the following:

Sponsorships

Co-sponsor Refreshment Break.....	\$350
Co-sponsor Hors d'Oeuvres at Reception.....	\$350
Co-sponsor Beverage Tickets at Reception.....	\$350

Signs with your company logo will be placed at the event site and your company name will be listed in the conference program.

Trade Show & Reception

Wednesday, December 7, 5:00-7:00 pm

- Show Table or Space..... \$150
Entitles you to one eight-foot table with two chairs or an open space to setup your own display.
- Electrical hook-up.....\$30
- Registration Fee (per person).....\$30
Each person receives 3 drink tickets, hors d'oeuvres and name badge.
- Set-up begins at 3:00 pm. Tables and spaces will be pre-assigned. Badges and drink tickets will be at your table or space.
- Let me know if there is a company you want to be by or competitors to be separated from.

Hospitality Suites

To sponsor a Hospitality Suite, contact Kelly Inn Sales Department at 320.258.8404 or email latterell@kellyinns.com for more information. The Kelly Inn will not allow you to bring in food and beverage items from outside the hotel. Suites are available for December 6 and 7.

Hotel Information

Best Western Plus Kelly Inn rooms are \$91 per night + tax. Call the hotel directly at 320.253.0606 and ask for the MMUA room block. You can also make reservations online at <http://tinyurl.com/MMUA-2016-TandOreservations>. Reservations can be made no later than November 21, 2016. The hotel will continue to accept reservations after the cut-off date on a space availability basis at prevailing rates.

Questions? Contact Rita Kelly at rkelly@mmua.org or 763.746.0707.

Minnesota Municipal Utilities Association
Technical & Operations Conference
December 6-8, 2016
Best Western Plus Kelly Inn, St. Cloud, MN

**Sponsorship, Trade Show and Reception
Registration Form**

Sponsorships

- ___ Refreshment Break \$350
- ___ Hors D' Oeuvres at Reception \$350
- ___ Beverage Tickets at Reception \$350

Trade Show Table / Space (held on December 7)

- ___ Exhibit Space with 8' Table \$150 per space *
- ___ Exhibit Space without Table \$150 per space *
- ___ Electricity \$30 ea. *

Set table/space next to: _____

Competitors: _____

Space is limited and shall be assigned on a first-come basis. We recommend reserving your spot immediately for best availability, however, space cannot be guaranteed.

Trade Show / Reception Attendees (held on December 7)

- ___ Company representatives \$30 per person *

Name _____

Email _____

Name (2) _____

Email (2) _____

Name (3) _____

Email (3) _____

Name (4) _____

Email (4) _____

Name (5) _____

Email (5) _____

Name (6) _____

Email (6) _____

* **Annual Sponsors** are eligible for one table with electricity (if needed) and two attendees to either the Summer Conference or the T&O Conference trade show with your annual sponsor enrollment. Check with rkelly@mmua.org if you are unsure if you have used your free trade show.

Company Information

Company _____

Address _____

Contact _____

E-mail _____

Phone _____

Payment

Total Due \$ _____

- Check Payable to MMUA
- Bill Company Purchase Order _____
- Credit Card
 - Visa MasterCard Discover

Name as it Appears on Card

Credit Card Number

Expiration Date

Card Code on Back

Cardholder's Signature

Cancellations/Refunds

MMUA charges a \$25 processing fee for registrations cancelled by 4:30 pm on November 21, 2016. Sorry, no refunds issued for cancellations after Nov. 21.

Registration Deadline November 21, 2016

Register online: www.mmua.org/trade-show/2016-TandOConf

Register by mail: Minnesota Municipal Utilities Association
3025 Harbor Lane North, Suite 400
Plymouth, MN 55447

Register by email: rkelly@mmua.org

Register by phone: 763.746.0707

Register by fax: 763.551.0459