

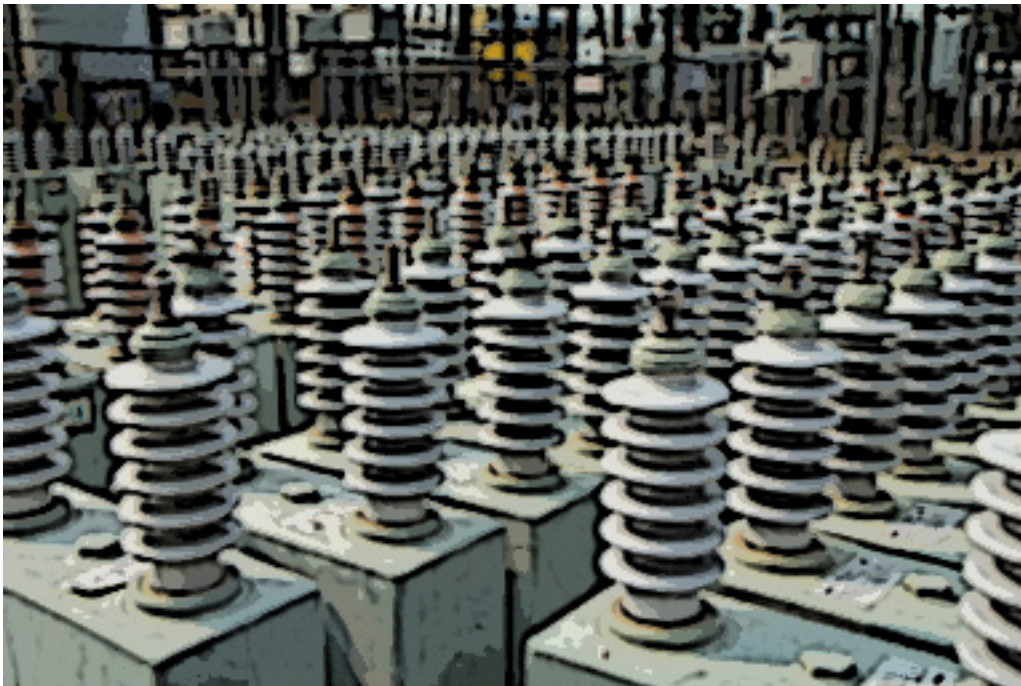


Minnesota Municipal Utilities Association

# PCB Management & Record-keeping Workshop

**April 10-11, 2017**

**Location: Ziegler Power Systems  
8050 County Road 101 East, Shakopee**



***This workshop precedes  
the Substation School,  
which will be held April 11-13  
Separate registration/fee applies***

MMUA and Minnesota Rural Electric Association (MREA) are pleased to offer the 2017 PCB Management & Record-keeping Workshop on April 10-11, in Shakopee.

This program is one of few available that specifically focuses on the topic of managing PCBs and PCB items.

This workshop can benefit individuals responsible for PCB management at all levels of experience. Those who have recently been assigned PCB management responsibilities from a predecessor will find the class to be especially helpful.

## About the Instructor

Mark Pennell is founder and President of Regulatory Compliance Services, Inc. (RCS), a PCB management consulting firm based in Springfield, Missouri.

RCS specializes in PCB regulatory compliance and risk management and currently provides diagnostic and educational services for approximately 400 electric utilities as well as numerous commercial/industrial facilities throughout the country.

RCS clients include:

- Xcel Energy
- City Public Service of San Antonio, TX
- Kansas City Board of Public Utilities
- ONCOR Electric Delivery Systems
- Pacific Gas & Electric
- Tennessee Valley Authority
- Plus, more than 300 small/intermediate-sized municipal and rural utilities throughout the United States

RCS was recently recognized by the Environmental Protection Agency (EPA) as one of only two firms in the United States that meets the Agency's internal standards for PCB regulatory compliance education [i.e., 40 CFR Part 761].

Mark interacts directly with all ten EPA regional offices as well as EPA headquarters in Washington, D.C. and has 30 years of experience in this discipline.

## Lodging Information

Attendees are responsible for their own lodging. MMUA has negotiated a reduced rate at Holiday Inn Express for \$99.00/night + tax for standard room, To obtain the reduced rate, call the hotel and ask for MMUA's rate, or use a link below. Availability is limited and reduced rate is not guaranteed. These hotels are all located in Shakopee:

### [AmericInn Lodge & Suites](#)

4100 12th Avenue East  
952-445-6775

### [Sandalwood Studios & Suites](#)

3910 12th Avenue East  
952-277-0100

### [America's Best Value Inn & Suites](#)

1244 Canterbury Road S.  
952-445-3644

### [Super 8 of Shakopee](#)

581 South Marschall Road  
952-445-4221

### [Best Western Plus Shakopee Inn](#)

511 South Marschall Road  
952-445-9779

### [Country Inn & Suites](#)

1204 Ramsey Street  
952-445-0200

### [Holiday Inn Express Hotel & Suites](#)

4550 12th Avenue East  
952-445-2244

### [Travelodge Shakopee](#)

1251 1st Avenue East  
952-445-5074

### [Hampton Inn Minneapolis/ Shakopee](#)

4175 Dean Lakes Blvd.  
952-641-3600

### [Valley Inn Shakopee](#)

1181 1st Avenue East  
952-445-9120

## Workshop Schedule

### Monday, April 10, 2017

- 9:00-10:00 **Registration**
- 10:00-11:00 **Session 1: Foundational Training - Reviewing the Basics**  
History of regulations; how regulations are structured
- 11:15-12:15 **Session 2: Key Regulatory Terms & Interpretations**  
Understanding the language of the regulations
- 12:15-1:00 **Lunch**
- 1:00-2:15 **Session 3: Testing for PCBs vs. the "Assumption Rules"**  
Compliance with EPA's "Assumption" requirements under 761.2

2:30-3:45

### **Session 4: Proper Storage of PCBs and PBC Items**

Clarifying "Storage for Reuse" rules vs. "Storage for Disposal" rules

4:00-5:30

### **Session 5: Managing Leaking/Damaged Equipment**

Transportation, containment, inspections and repair

### Tuesday, April 11, 2017

8:00-9:15

### **Session 6: PCB Spills - Reporting, Cleanup, Testing and Records**

Response and cleanup of fresh spills vs. remediation of older spills

9:30-10:45

### **Session 7: Update of EPA's "Advance Notice of Proposed Rulemaking"**

New PCB regulations about to be proposed

11:00-noon

### **Session 8: PCB Records and Reports**

Instruction on maintaining compliant PCB records and EPA reports

**April 10-11**

**Location: Ziegler Power Systems  
8050 County Road 101 East  
Shakopee, MN 55379**

**Attendee Information**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

(2) Name: \_\_\_\_\_

Email: \_\_\_\_\_

(3) Name: \_\_\_\_\_

Email: \_\_\_\_\_

Note: Our registration system requires that each person has a unique email address. Following the event, a certificate of attendance will automatically be emailed to the address on file.

Utility/Co. \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**REFUND:** MMUA will issue a refund (less \$25 processing fee per person) provided MMUA is notified of the cancellation by 4:30 p.m. on March 24, 2017. *Sorry, no refunds after March 24.*

**PHOTOGRAPHS:** By registering for this conference, I, the attendee(s) named above, authorize Minnesota Municipal Utilities Association (MMUA) to photograph me at this event and use such photographs in MMUA marketing materials (both electronic and print). I understand that I will not be paid for giving this consent.

**QUESTIONS?** Please contact Theresa Neddermeyer by email [tneddermeyer@mmua.org](mailto:tneddermeyer@mmua.org) or call 763-551-1230.

**Registration Fees** (by March 14, 2017)

Member Rate - \$700 per person  
Non-Member Rate - \$750 per person

Registration fee includes: Tuition, materials and supplies including a PCB Management Reference Manual, lunch on Monday, refreshment breaks and attendance certificate.

**Note: Registration fees increase \$50 per person on March 15. Registration deadline March 24.**

**Total Due \$** \_\_\_\_\_

**Payment Options**

- Check Payable to MMUA
- Bill Utility/Company
  - Purchase order \_\_\_\_\_
- Credit Card
  - Visa    MasterCard    Discover

\_\_\_\_\_  
Name as it Appears on Card

\_\_\_\_\_  
Cardholder's Signature

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiration Date      Card Code on Back

**Registering  
is Easy!**

Online: [www.mmua.org/event/PCB-wksp-2017](http://www.mmua.org/event/PCB-wksp-2017)  
Mail: MMUA  
3025 Harbor Lane North, Suite 400  
Plymouth, MN 55447-5142  
Email: [tneddermeyer@mmua.org](mailto:tneddermeyer@mmua.org)  
Fax: 763-551-0459

**Deadline  
to Register  
March 24**