

# Pre-Application Report Request

Persons interested in additional information regarding the interconnection of a distributed energy resource to their utility's distribution system are to fill out this Pre-Application Report Request. The Pre-Application Report Request is to be filled out as completely as possible by the applicant. Please type or print clearly. The utility will provide the applicant with a Pre-Application Report within 15 business days once the completed Pre-Application Report Request and a \$300 fee is submitted to the utility.

Distributed Energy Resource Information		
Project address:		
City:	State:	Zip code:
GPS coordinates:	Nearby cross streets:	
Location of the proposed Point of Common Coupling (e.g., meter number or pole number):		
DER type ( <i>Check all that apply</i> ):		
<input type="checkbox"/> Solar photovoltaic	<input type="checkbox"/> Wind	<input type="checkbox"/> Battery storage
<input type="checkbox"/> Combined Heat & Power	<input type="checkbox"/> Solar thermal	<input type="checkbox"/> Other (please specify)
Total aggregate nameplate rating of proposed DER system ( <i>kW AC</i> ):		
Phase configuration of proposed DER system	<input type="checkbox"/> Single	<input type="checkbox"/> Three
Service voltage of proposed DER system	Volts	
Will this be a stand-alone generator not interconnected to onsite load (not including station service)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

*Please attach copy of site map for proposed project and any additional information that may be helpful in fulfilling the pre-application request. Site map should include true north, proposed project location including general layout, proposed service point location and major roadways.*

For Office Use Only	
Date received:	Application fee received: <input type="checkbox"/> Yes <input type="checkbox"/> No
Date completed Pre-Application Report sent to applicant:	

Point of Interconnection – Additional Information	
Is the proposed interconnection to an existing service? (If no, applicant is to skip to the next section.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Customer name:	Customer account number:
Existing loads at site ( <i>kW AC</i> ):	
List future additional loads planned for at site ( <i>in kW AC</i> ):	

Project Contact Information		
Full name:		
Name of business:		
Street address:		
City:	State:	Zip code:
Email:	Phone:	

Payment and Agreement	
<p>There is a non-refundable \$300 fee for the construction of a pre-application report. By signing this document, I acknowledge and understand that:</p> <ul style="list-style-type: none"> <li>• Neither review of this application nor construction of any report shall begin until the full amount of the fee has been paid to my utility.</li> <li>• My utility shall provide a report with only the available information on the proposed point of interconnection.</li> <li>• The information provided by my utility may become outdated and not useful at the time of submission of a complete Interconnection Application.</li> <li>• The confidentiality provisions in Section 12.1 of the Overview Process of the Minnesota Municipal Interconnection Process apply.</li> <li>• Upon receipt of the report no guarantee is made by my utility that a future Interconnection Application will be approved for this proposed site.</li> </ul>	
_____	_____
Applicant signature	Date
<b>***Please return completed along with any additional documentation***</b>	